

July 8, 2025
SOMONAUK PUBLIC LIBRARY DISTRICT

LIBRARY BOARD MINUTES

July 8, 2025

The regular meeting was called to order by President Roberta Mickelson @ 4:10 P.M.

In attendance were: Chris Gresk, Tom Harmon, Paula Moore, Gina Skofich, Cindy Westbrook and Library Director Julie Harte Fischer

No members of the public were present.

Draft minutes from June 10, 2025 meeting were reviewed and motion to accept was made by Harmon, seconded by Moore and passed unanimously. Final minutes will be posted on library website by Harte Fischer.

Correspondence:

Thank-you note from Leland High School for sponsoring a hole at their annual golf outing

Treasurer Update:

Budget update and bills paid were provided by Treasurer Skofich. Accountant is on vacation, so report will be available next month. Expenditures for the month were in line with projections. Gresk motioned for bills to be paid as presented, seconded by Westbrook and approved unanimously. Harmon and Gresk reviewed and initialed paper copies of the monthly bills listing.

Treasurer Skofich, Director Harte-Fischer and the accountant continue to work on the draft budget for FY 2025/6. It was noted that with changes occurring to state and federal funding, the status of grants usually applied for is in question and need to be accounted for in the planning. Draft budget will be available for the Board to review at the August 12, 2025 Board meeting.

Following up on suggestions made by PMA at the June 10, 2025 meeting, Treasurer Skofich discussed investment possibilities with the Library's accountant. Paul Danekas of Wilcoxson & Associates, Ltd. will be asked to present a detailed report on current funding commitments, investment possibilities and impacts on the proposed budget at the September 9, 2025 Board Meeting.

Paul D. also confirmed that the final bond payment will need to be made in February, 2026, correcting erroneous information provided by Resource Bank earlier this year.

Director's Report:

Receipts/Updates:

June circulation increased to 6,793 items, up from 5034 items in May.

57 New patrons

Fines/Book Replacement: \$70.70

Donations: \$1.50

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Fax/Copy Revenue: \$214.95

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Total: \$287.15

Grant Updates:

State of Illinois grant of \$13,651.13 was made. Intended for computer equipment upgrades
Young Adult Book Grant from Lincoln
Reading is Fundamental: Grant for 75 Children's titles
Starved Rock Arts Council: \$750.00 for Kid's Art Program

Programs:

Summer Reading Program: Turnout has been very high. The Kids Awards will be made on August 7, 2025 @ 1:00 PM and will include a presentation by "Absolute Science".

July 14, 2025: Canvas Painting program

July 17, 2025: Friends of Library present: "The Story of Railroads in Illinois"

July 22, 2024: S. Goodwin: "Computer and Internet Basics"

July 29, 2024: Karen Law : "My Kids Don't Want my Stuff: Solutions for Downsizers and Estate Planners"

Recurring book clubs continue to meet all month

Friend of Library:

Donation of \$2,000 towards the cost of the new outdoor sign was made.

Next sale/fund raising event planned for September 25 & 26, 2025.

Next Friends of the Library meeting is set for August 28, 2025 @ 4:00 PM.

Library Building:

HVAC Inspection was done on June 29, 2025 and all is in good shape.

Aero Electrical, out of Maple Park, is in the process of investigating issues seen with library's lighting system.

Old Business:

New Sign Update: All permits are in place and installation is expected to start by end of July, 2025

Siding Repair: Job is almost completed, with just final touch-up activities left to do.

New Business:

Policy and Procedures Manuals: The revised Policy and Procedure Manuals, updated by Director Harte-Fischer, Skofich and Gresk, were again reviewed and discussed by the Board. Gresk motioned that the Board approve the updated Manuals, seconded by Harmon and passed unanimously. Manuals will be bound and made available to Board Members, Employees and the Public on request,

Executive Session: No items for discussion

Meeting Adjourned 5:15 P.M.

Submitted by Christopher Gresk, Board Secretary